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#### NOTIFICATION

**No. H.11018/6/2008-REV/Pt, the 15<sup>th</sup> July, 2013.** In exercise of the power conferred under sub-section (1) of Section 16 of the Mizoram (Land Revenue) Act, 2013 (Act No.5 of 2013) the Governor of Mizoram is pleased to constitute Site Allotment Advisory Board (SAAB) in each District, notified towns or sub-towns and in revenue villages as declared by the Government under rule 3(1) of the Mizoram (Land Survey and Settlement Operation) Rules, 2009 to ensure just and fair selection for allotment of any category of land to the deserving family or families or juristic person where suitable vacant land is available. The composition of the Site Allotment Advisory Board and its functions are as given in Annexure I, II, III & IV.

This will supersede all previous Notifications issued with regard to constitution of Site Allotment Advisory Board.

**R.L Rinawma,**  
Principal Secretary to the Govt.of Mizoram,  
Revenue Department.

**ANNEXURE - I****COMPOSITION OF SAAB  
(In the District Headquarters)**

- |    |                  |   |  |
|----|------------------|---|--|
| 1. | Chairman         | - | Deputy Commissioner of the District or his representative.   |
| 2. | Member Secretary | - | Settlement Officer or Assistant Settlement Officer.  |
| 3. | Members          | - | 1) President of Local Council/President, Village Council.<br>2) Representative of National Political parties and Recognised Political parties of the District.<br>3) President, Central Y.M. A/Sub Headquarters Y.M.A.<br>4) President, M.U.P Headquarters/ Sub-Headquarters.<br>5) The concerned Divisional Forest Officer.<br>6) Representatives of Chief Engineer, PWD, P&E, PHE not below the rank of S.E. |

**ANNEXURE - II****COMPOSITION OF SAAB  
(In the Sub-Division and Block Headquarters )**

- |    |                  |   |  |
|----|------------------|---|--|
| 1. | Chairman         | - | S.D.O (Civil)/B.D.O.   |
| 2. | Member Secretary | - | Headmaster Higher Secondary School or High School of Sub-Divisional or as Block Headquarters.  |
| 3. | Members          | - | 1) President Village Council in the Sub-Divisional or RD Block headquarters.<br>2) Representative of Political parties (Recognised and National).<br>3) President, Joint Y.M.A of the Sub-Divisional Officer or RD Block headquarters concerned.<br>4) President, Mizoram Upa Pawl (MUP) of the Civil Sub-Division or RD Block Headquarters.<br>5) Prominent persons not more than 3 nominated by the Chairman.<br>6) D.F.O. of the concerned Civil Sub-Divisional or his representative not below the rank of R.O.<br>7) EE, P.W.D, P&E, P.H.E. or their representatives not below the rank of SDO/JE of the Civil Sub-Division or RD Block Headquarters concerned.<br>8) Representative of Settlement Officer of the District concerned or Assistant Settlement Officer of the District concerned. |

**ANNEXURE - III****COMPOSITION OF SAAB  
(In the notified town and villages where Survey Operation have not yet done )**

- |    |                  |   |  |
|----|------------------|---|--|
| 1. | Chairman         | - | President of Joint Village Council or Village Council.   |
| 2. | Member Secretary | - | Headmaster, High School/Middle School.   |
| 3. | Members          | - | 1) Secretary, Village Council.<br>2) Representative of National Political Party and recognized political party.<br>3) Representatives of PWD, PHE and P&E not below the rank of J.E.<br>4) Representative of Environment & Forest not below the rank of R.O. |

- 5) President, Mizoram Upa Pawl.
- 6) Prominent person not more than 2(two).
- 7) President Joint Y.M.A/Branch Y.M.A.
- 8) Representative of Settlement Officer of the District concerned or Assistant Settlement Officer of the District concerned.

#### ANNEXURE - IV

#### FUNCTIONS AND TERMS OF REFERENCE OF THE SAAB.

1. The Site Allotment Advisory Board will be the Screening Board in the matter of application for allotment of land for agricultural and non agricultural purposes.
2. The Board shall have to judiciously examine the applicant's originality with reference to sub-section (16) and (45) of Section 2 of the Mizoram (Land Revenue) Act, 2013. If the condition in these provisions are not fulfilled by the applicant or applicants the Board shall have to reject outright.
3. The Board shall have its sitting **at least twice** in a year or as may be required and TA shall be given to the members of the Board if the place of its sitting is more than 8 (eight) kilometer from the headquarters of the member. The Secretary SAAB shall issue Meeting Notice in consultation with the Chairman by giving at least 10 (ten) days in advance to the member of SAAB
4. All applications in prescribed Form for allotment of land in Village Plan area as referred in Explanation to Sub-rule (I) of Rule 14 and Rule 16 of the Mizoram ( Land Revenue) Rules, 2013 read with Section 39 and 40 of the Act for any category or purpose must be submitted to the Settlement Officer or Assistant Settlement Officer if Chairman of SAAB is the Deputy Commissioner of the District. In case, Chairman of SAAB is SDO(C) or BDO or President Village Council the application for land allotment of any category must be submitted to the concerned Chairman.
5. The Board shall make initial screening of the application with regard to location of the applied site. After a summary screening, the Board shall place the matter for demarcation of land by Surveyor, Revenue Department in the presence of the applicant, the concerned VC and neighbouring land holder, if any. Measurement of land should be accurate and NOC shall be obtained from the neighbouring land holder, if existent. Format of NOC is as prescribed by Revenue Department.
6. The demarcation report of Surveyor duly vetted by Assistant Survey Officer shall be scrutinized by the Board carefully. The recommendation of the meeting of Board shall be submitted to the concerned District Revenue Officer for further submission to the Government through the Director, Land Revenue and Settlement, Aizawl, Mizoram for decision of the Government.
7. In case, there are more than one applicant for one plot or one area at SAAB will make recommendation such names in order of priority.
8. The SAAB shall have to examine whether allotment of land will interfere or infringe upon public safety and security or general public health or public inconvenience or adverse impact on environment or natural beauty of the area or potential obstruction to future infrastructure development work of the Government. It shall also take into account that the allotment of land shall not violate the provisions of the Mizoram (Prevention of Government Land Encroachment) Act, 2001 as amended from time to time.
9. The term of the Board shall be three years. The Government may, however, dissolve at any time or extend as it may deem necessary in the interest of public.