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#### NOTIFICATION

**No.D.12015/I/02-FEA, the 14<sup>th</sup> August, 2017.** In pursuance of the decision of the Council of Ministers on accepting the recommendations of the Sub-Committee on Medical Reimbursement, the Governor of Mizoram is pleased to order the following modification relating to Family Declaration in respect of the employees of the Government of Mizoram who are eligible to make reimbursement on medical expenses under CS (MA) Rules 1944 as amended from time to time. This order supercedes any previous order issued by the Government of Mizoram in this regard.

**Family Declaration:** Family declaration shall be made afresh by all employees under the Government of Mizoram including PSUs which are funded by the State Government through Grants-in-Aid etc. as per the revised form enclosed at Annex-I within 31<sup>st</sup> August, 2017.

All Heads of Offices are instructed to exercise utmost care while checking the members of families of the employees under their respective control and ensure that the documents submitted are the ones prescribed below and are properly authenticated and genuine. Any accepted declaration, if found incorrect at any later stage shall make the controlling authority who accepts the declaration and the employee who makes the declaration liable for appropriate disciplinary action.

#### *Documents to be submitted for proof of relationship.*

Sl. No.	Relationship with the Govt. Servant	Documents to be enclosed along with the declaration
1	Spouse	Attested copy of Certificate of Marriage issued by concerned Registrar of Marriage or EPIC/ADHAAR of the Govt. Servant or his/her spouse that shows their relationship.
2	Parents	Attested copy of EPIC/ID/ADHAAR of the Govt. Servant or of the parents that shows the relationship between the parents and the Govt. Servant.
3	Parents-in-law (For female Govt. Servants only)	Attested copy of EPIC/ID/ADHAAR that shows their relationship with the husband of Govt. Servant supported by the option exercised by the Government Servant that she chose her parents-in-law over her natural parents to be included in the family members.
4	Children (son/daughter) below 25 years of age	Attested copy of Birth Certificate
5	Minor Brother below 18 years of age	Attested copy of Birth Certificate

6	Dependent unmarried Daughter/Sister above 25 years of age	Attested copy of 1) ID cards showing the relationship directly or indirectly. 2) Non-marriage Certificate/Testimonial issued by concerned Registrar of Marriages 3) Income certificate to show the dependency
7	Dependent Divorced or Widowed Daughter/Sister	Attested copy of 1) ID cards showing the relationship directly or indirectly. 2) Divorced/Widowed Certificate/Testimonial issued by concerned Registrar of Marriages 3) Income certificate to show the dependency
8	Adopted children	Attested copy of Legal adoption Certificate from Magistrate.
9	Disabled son	Attested copy of Permanent Disability Certificate issued by Social Welfare Department.

All claims for Medical Reimbursement shall be supported by the new Family Declaration with effect from 1<sup>st</sup> September, 2017.

Annex-1

**DETAILS OF FAMILY**  
(To be updated every year)  
{See Sect 4(1) of CS(MA) Rules 1944}

1. Name of Govt. Servant : .....
2. Designation : .....
3. Date of Birth : .....
4. Date of appointment : .....
5. Details of the family members as on : .....

Sl. No.	Names of the family members	Date of birth	Relationship with the Govt. Servant	Document submitted	Remarks of the Controlling Officer
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

I hereby certify that the above declaration made by me is fully updated and correct.

Date: .....

Signature of the Govt. Servant

**DECLARATION OF THE CONTROLLING AUTHORITY**

After careful checking of the documents submitted by the Government Servant. I satisfy myself that the above ..... (number of the members) persons are truly the Family Members of Pi/Pu ..... for the purpose of CS (MA) Rules 1944.

Date.....

Signature of the Controlling Officer  
(with seal)

See over leaf for eligibility conditions for Family Members for the purpose of CS (MA) Rules, 1944 and documents to be submitted in support of the declaration.

For inclusion in the Family Members for the purpose of CS (MA) Rules, 1944, the following supporting documents\* should be submitted.

Sl. No.	Relationship with the Govt. Servant	Documents to be enclosed along with the declaration
1	Spouse	Attested copy of Certificate of Marriage issued by concerned Registrar of Marriage or EPIC/ADHAAR of the Govt. Servant or his/her spouse that shows their relationship.
2	Parents	Attested copy of EPIC/ID/ADHAAR of the Govt. Servant or of the parents that shows the relationship between the parents and the Govt. Servant.
3	Parents-in-law (For female Govt. Servants only)	Attested copy of EPIC/ID/ ADHAAR that shows their relationship with the husband of Govt. Servant supported by the option exercised by the Government Servant that she chose her parents-in-law over her natural parents to be included in the family members.
4	Children below 25 years of age	Attested copy of Birth Certificate
5	Minor Brother below 18 years of age	Attested copy of Birth Certificate
6	Dependent unmarried Daughter/Sister above 25 years of age	Attested copy of 1) ID cards showing the relationship directly or indirectly. 2) Non-marriage Certificate/Testimonial issued by concerned Registrar of Marriages 3) Income certificate to show the dependency
7	Dependent Divorced or Widowed Daughter/Sister	Attested copy of 1) ID cards showing the relationship directly or indirectly. 2) Divorced/Widowed Certificate/Testimonial issued by concerned Registrar of Marriages 3) Income certificate to show the dependency
8	Adopted children	Attested copy of Legal adoption Certificate from Magistrate.
9	Disabled son	Attested copy of Permanent Disability Certificate issued by Social Welfare Department.

Note:

- ID Card can be any of the following documents that are accepted by the Government as proof of identity:
  - EPIC

- 2) ADHAAR
- 3) Driving Licence
- 4) PAN Card, etc.

But this does not include ID Cards issued by individual Departments/Institutions for use within their organisations.

2. To show relationships indirectly with the Govt. Servant, one may have to submit 2 or more ID cards.
3. In case of submission of doubtful documents, the Controlling Authority shall have the power to insist the original for comparison with the documents submitted.

**No.D.12015/I/02-FEA, the 14<sup>th</sup> August, 2017.** In pursuance of the decision of the Council of Ministers on accepting the recommendations of the Sub-Committee on Medical Reimbursement, the Governor of Mizoram is pleased to fix the following entitlements in respect of Medical Reimbursement for employees of the Government of Mizoram who are eligible to make reimbursement on medical expenses under CS (MA) Rules 1944 as amended from time to time.

1. **Entitlements on Accommodation :** The upper ceiling for room entitlements shall be limited to :-
 

Pay Band	Grade Pay (^)	Entitlement per Night
4	8700 and above	- ^ 2,000 or actual charge whichever is less
3	5400 and above	- ^ 1,000 or actual charge whichever is less
2	4400 and above	- ^ 700 or actual charge whichever is less
2	4200	- ^ 500 or actual charge whichever is less
1	1800 and above	- ^ 300 or actual charge whichever is less
1/-1S	Below 1800	- ^ 200 or actual charge whichever is less

For patients referred outside the State, the upper ceiling shall be double the amount fixed above in each category.

Any charge of accommodations beyond the entitlement shall be paid from the Government Servants' own pocket and will not be reimbursed.

In the case of patients treated in ICU, reimbursement for all cases, irrespective of the category of Government Servant shall be permissible.

2. **Entitlement on Air Travel:** The cheapest mode of travel must be encouraged and mode of travel should be as per entitlement and/or as per recommendation of the Medical Board. Actual Air travelling expenses may be re-imbursed as charged by the Airlines for the first visit. The upper ceiling permissible for re-imburement for the subsequent follow up visits (to & fro) **per head** are as follows:

**Aizawl to Imphal/Guwahati/Kolkata and back** - ^ 10,000/-  
**Aizawl to N Delhi/ Mumbai/ Chennai/ Bengaluru/ Hyderabad/Thiruvananthapuram and back** - ^ 20,000/-

All efforts should be made by all concerned to avail the lowest rate as far as possible.

3. **Entitlement on Diet charges:**
  - (i) ^ 150/- per day or actual charge whichever is less.
  - (ii) For Special diet (Therapeutic Diet) duly prescribed by Medical Officer - ^ 350/- per day or actual charge whichever is less.

If the amount of diet charges exceeds the entitlements, the Government Servant will have to pay from his own sources and will not be permissible for re-imburement.

These entitlements shall be effective from 1.9.2017 and supercede the entitlements fixed in any previous orders.

**No. D. 12015/1/02-FEA, the 14<sup>th</sup> August, 2017.** In pursuance of the decision of the Council of Ministers on accepting the recommendations of the Sub-Committee on Medical Reimbursement, the Governor of Mizoram is pleased to extend the benefit of Medical Reimbursement for the following specific treatments on Day Care/OPD in respect of employees of the Government of Mizoram who are eligible to make reimbursement on medical expenses under CS (MA) Rules 1944 as amended from time to time. This order shall be effective from 1.9.2017 and supercedes any previous order issued by the Government of Mizoram in this regard.

- A.** For referred cases
- i. Hepatitis B & C
  - ii. Dialysis
  - iii. Parenteral Chemotherapy for cancer & other chronic disease eg. Rheumatoid arthritis for rituximab infusion
  - iv. Refractive Eye Surgery
  - v. Laser Therapy for Diabetic Retinopathy
  - vi. Hemifacial Spasm/Blepharospasm/Cervical Dystonia requiring Therapeutic Botox Injection
  - vii. Connective Tissue Diseases eg. SLE, DLE
  - viii. Lithotripsy (Kidney stone removal)
  - ix. Treatment follow-up (monitoring) of  
Cancer  
Organ Transplant  
Post Head Injury  
PPI (Permanent Pacemaker Implantation)
  - x. Laparoscopic Therapeutic Surgeries
  - xi. Central Line Insertion
  - xii. Chronic Heart Failure
  - xiii. Coronary Artery Disease (CAD)
  - xiv. Pulmonary hypertension
- B.** For non-referred cases
- i. Herniotomy under GA
  - ii. Chronic Anal Fissure under GA
  - iii. Big Abscess cavities under GA
  - iv. Circumcision under GA
  - v. Diagnostic laparoscopic examination
  - vi. Thalassemia and other hematological disorders requiring repeated transfusion
  - vii. OME for Grommet Insertion under GA
  - viii. Myringoplasty (adults) under LA
  - ix. Surgery for Cataract, Squint (adults only), Glaucoma
  - x. Laser procedure for Glaucoma and posterior capsular opacity

**Lalmalsawma,**  
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