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NOTIFICATION

No.B.16011/31/2015-FCS&CA, the 28^m February, 2017. In the interest of the public Service and to ensure efficient implementation of End-to-End Computerisation of Targeted Public Distribution System (TPDS) Operation in the State of Mizoram, the Governor of Mizoram is pleased to constitute the State Project Management Team for the said project as below :-

- | | | | |
|----|----------------------------------|---|--|
| 1. | Team Leader | : | Director, FCS&CA Department |
| 2. | Asst. Team Leader/ Nodal Officer | : | Deputy Director(G), FCS&CA Department. |
| 3. | Technical Project Manager | : | Mr. Lallawmkima, Scientific Officer, NIC, Mizoram, Aizawl |
| 4. | Member Secretary | : | Dealing Assistant, End-to-End Computerisation of TPDS, Directorate of FCS&CA |
| 5. | Members | : | 1. Deputy Director (Monitoring) FCS&CA Department
2. Technical Assistant in the FCS&CA Department |

Terms of Reference:

1. The Government of Mizoram may modify the composition of the Team as it may deem fit and proper to ensure effective implementation of all programmes pertaining to the End-to-End Computerisation of TPDS Operation in the State.
2. The Team's Office shall normally be in the Directorate of FCS&CA, Aizawl.
3. The Team Leader may invite any person to participate in the meetings of the Team as deemed necessary, and the members posted in the District Offices may not necessarily require to attend the meetings unless specifically called for.
4. The SPMU Team shall have the role and responsibilities as indicated hereunder:

- (1) Assess the activities accomplished and yet to be undertaken by State, as part of Component-I and Component-II of the scheme.
- (2) Assess current ICT levels at the State, District and Field levels.
- (3) Close coordination with all stakeholders including NIC HQ, System Integrators, FCI, etc.
- (4) Assess training needs of FCS&CA Department's staff.
- (5) Assess availability of bandwidth for locations covered under the scheme.
- (6) Coordinate with Service Provider to ensure availability of bandwidth across various locations.
- (7) Prepare hardware & software requirements along with technical specifications Implementation Guidelines for the State.
- (8) Prepare RFP for selecting an Implementation Agency for procuring IT Infrastructure and other required services.
- (9) Prepare draft contract / agreement for engagement of other Agencies to whom any task may be outsourced by the Government.
- (10) Support State Government for Common Application Software (CAS) customization. obtain feedback/ approvals from State Government and communicate the same to NIC's software development team.
- (11) Support for conducting User Acceptance Testing (UAT) of the application software and coordinate with NIC's team for software deployment.
- (12) Support in conducting STQC audit for the TPDS solution.
- (13) Monitoring of Service levels of Implementation Agency.
- (14) Monitoring status and progress of activities under the scheme, such as Application software/CAS customization & configuration, training of FCS&CA staff & officers, hardware/software deployment & installation at various locations in the State, data updation by FCS&CA, etc.
- (15) Identify the issues and risks, provide mechanism to resolve the issues and coordinate with stakeholders for issue resolution.
- (16) Preparation and undertaking assessment of the project as per the scheme provisions.
- (17) Support FCS&CA Department in preparing publicity and awareness campaigns.
- (18) Report status of activities to concerned authorities as and when required.

Dr. Franklin Laltinkhuma,
Secretary to the Govt. of Mizoram,
Food, Civil Supplies & Consumer Affairs Department.