



# The Mizoram Gazette

## EXTRA ORDINARY

### *Published by Authority*

RNI No. 27009/1973

Postal Regn. No. NE-313(MZ) 2006-2008

Re. 1/- per page

VOL - XLII Aizawl, Tuesday 15.1.2013 Pausa 25, S.E. 1934, Issue No. 20

#### NOTIFICATION

**No. B.13017/12/2012-UD&PA, the 20<sup>th</sup> December, 2012.** In the interest of public service, the Governor of Mizoram is pleased to constitute the User Charge Core Committee consisting with the following members :

- |     |   |                                 |
|-----|---|---------------------------------|
| 1.  | Chairperson. Aizawl Municipal Council                               | - Chairman                      |
| 2.  | Chief Executive Officer. Aizawl Municipal Council                   | - Vice Chairman                 |
| 3.  | Secretary. Aizawl Municipal Council                                 | - Member Secretary cum Convener |
| 4.  | Chief Engineer. PHED (Water Supply & Sewerage)                      | - Member                        |
| 5.  | Chief Engineer. PWD (Municipal Toll Roads etc.)                     | - Member                        |
| 6.  | Director / Representative. Transport Deptt. (Public Transportation) | - Member                        |
| 7.  | Director. Directorate of Health Services (Primary Health Service)   | - Member                        |
| 8.  | Director/ Representative. Education Deptt. (Education)              | - Member                        |
| 9.  | Director/Representative. UD&PA Department                           | - Member                        |
| 10. | Director/Representative. SIPMIU (NERCCDIP)                          | - Member                        |
| 11. | Legal Expert. Law & Judicial Department                             | - Member                        |
| 12. | Finance & Accounts Officer. Aizawl Municipal Council                | - Member                        |
| 13. | Executive Engineer. Aizawl Municipal Council                        | - Member                        |
| 14. | Sanitation Officer. Aizawl Municipal Council                        | - Member                        |
| 15. | Two Ward Councillors. Aizawl Municipal Council                      | - Member                        |
| 16. | One representative from NGO/CBO                                     | - Member                        |
| 17. | One representative from each Local Councils                         | - Member                        |

Roles and Responsibilities of the Committee is attached in the Annex.

**R.L.Rinawma,**

Principal Secretary to the Govt. of Mizoram,  
Urban Development & Poverty Alleviation Department.

**Annex****I. Responsibility of the Committee on User Charge**

1. **Study of existing situation** : The committee will carry out benchmarking study to ascertain the service indicator for the city, study existing of O&M recovery in the city including willingness to pay survey, carryout public constitution, technical and financial appraisal of the proposed projects etc.
2. **Prepare guidelines and tariff rules** : The committee will frame guidelines and tariff rules under the purview of the State Level User Charge Policy, analyze subsidy and cross subsidy policy etc to recommend user charges, recommend legal implication, amendment in the Mizoram Municipalities Act 2007, and propose to GoMz for review and approval.
3. **Implementation** : After approval of the proposal by the State Government , the AMC will issue the final notification and this committee will supervise and monitor the implementation of user charges in AMC area.
4. **Revision** : The committee will recommend periodic revision of the user charges; frame revised guidelines and tariff rules, sent to state government for final approval and notification.

**II. Responsibility of Committee Members**

1. The roles and responsibility of the various members of the Core Committee is given in the paragraphs below.
2. Chairperson, Aizawl Municipal Council **Chairman**
  - a. Heading the committee
  - b. Review existing provisions of Mizoram Municipalities Act, 2007.
  - c. Review state user charge policy;
  - d. Take policy decision;
  - e. Review recommendation suggested by the committee member;
  - f. Consultation with the government regarding implementation and rationalization of user charges, subsidy mechanism etc.
  - g. Review & recommend user charge;
  - h. Consultation with the elected representatives of ULB;
3. Chief Executive Officer, Aizawl Municipal Council - **Vice Chairman**
  - a. Review user charge policy;
  - b. Coordinate with state government and other committee members;
  - c. Help committee head to take policy decision;
  - d. Review and recommend user charges
  - e. Consultation with legal expert regarding need for amendment in the Mizoram Municipalities Act, 2007 and drafting of tariff rules etc.;
  - f. Take decision on subsidy mechanism;
4. Secretary, Aizawl Municipal Council - **Member**
  - a. Convening of the meeting;
  - b. Assist member secretary in all related matters of the committee;
  - c. Assist in conducting willingness to pay survey within AMC area;
  - d. Consultation with legal expert regarding need for amendment in the Mizoram Municipal Act 2007 and drafting of tariff rules etc.;
  - e. Assist in public consultation;
  - f. Assist in preparing institutional mechanism for collection and recovery of user charge;
5. Director or his representative, UD&PA Department -**Member**
  - a. Assist other committee members in policy decision;
  - b. Assist in municipal act amendment
  - c. Assist in drafting tariff rules, guidelines etc.

6. Director, SIPMIU or his/her representative -**Member**
  - a. Assist committee member in taking policy decision
  - b. Appraise committee members about new projects and status of DPR etc.;
  - c. Assist in carrying out willingness to pay survey/public consultation etc.;
7. Representatives from NGO/CBO -**Member**
  - a. Assist in public consultation and awareness building;
  - b. Assist in preparing communication strategy;
  - c. Review recommendation;
8. Representatives from Local Council - **Member**
  - a. Assist in public consultation and awareness building;
  - b. Review recommendation;
  - c. Assist in preparing institutional mechanism for collection and recovery or user charge;
9. Ward Councillor, Aizawl Municipal Council - **Member**
  - a. Assist in public consultation and awareness building;
  - b. Review recommendation;
  - c. Consultation with other ward councillors to disseminate information;
10. Technical wing
  - a. Executive Engineer (Aizawl Municipal Council)
    - (i) Review user charge policy
    - (ii) Review service existing delivery level;
    - (iii) Review O&M recovery situation of existing service delivery;
    - (iv) Review Proposed DPR for implementation;
    - (v) Consultation with Financial Analyst (FAO)
    - (vi) Recommend user charges as per the user charge policy;
    - (vii) Assist in drafting tariff rules;
  - b. Senior Sanitary Inspector (SWM cell Aizawl Municipal Council)
    - (i) Review user charge policy
    - (ii) Review existing service delivery level;
    - (iii) Review O&M recovery situation of existing service delivery;
    - (iv) Review Proposed DPR for implementation;
    - (v) Consultation with Financial Analyst
    - (vi) Recommend user charges as per the user charge policy;
    - (vii) Assist in drafting tariff rules;
  - c. Finance & Accounts Officer, Aizawl Municipal Council
    - (i) Review user charge policy
    - (ii) Review O&M recovery situation of existing service delivery;
    - (iii) Review user charge proposed in DPR for implementation;
    - (iv) Collect information on cost recovery;
    - (v) Analysis of willingness to pay level from socioeconomic survey;
    - (vi) Carry out financial analysis of present and proposed service delivery to recommend user charge
    - (vii) Analysis of cross subsidy required for bringing user charge to affordable level;
    - (viii) Recommend user charge as per the user charge policy; and
    - (ix) Assist in designing subsidy mechanism for various service delivery;
  - d. Legal Expert
    - (i) Review User Charge Policy;
    - (ii) Carryout required amendment in the Mizoram Municipalities Act, 2007; and
    - (iii) Drafting of tariff rules and tariff notifications;