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#### NOTIFICATION

**No. D. 21018/81/2011-TOUR, the 31<sup>st</sup> May, 2013.** In pursuance of the Govt. of India O.M. No. NEC/TRSM/RC/SLCs/278/2012 dt. 19.10.2012. The Governor of Mizoram is pleased to Constitute State Level Project Management Agency (SLPMA) under Tourism Department to provide Project Management Support in Tourism Infrastructure Projects to the State of Mizoram comprising of the following members :

- |   |                    |
|---|--------------------|
| 1. Commissioner & Secretary, Tourism Department | - Chairman         |
| 2. Director, Tourism Department                 | - Member Secretary |
| 3. Addl. Secretary, Tourism Department          | - Member           |
| 4. S.E, PWD (Building)                          | - Technical Member |
| 5. Joint Director, Tourism Department           | - Member           |

The Terms of Reference of the State Level Project Management Agency (SLPMA) is appended at Annexure.

**K. Lal Nginglova,**  
Commissioner & Secretary to the Govt.of Mizoram,  
Tourism Department.

**ANNEXURE****Terms of Reference of State Level Project Management Agency (SLPMA) :****Objective**

Main objective of the appointment of State Level Project Management Agency (SLPMA) is to facilitate the States in timely and proper implementation of the tourism projects funded by Ministry of Tourism with special emphasis on involving private sector in the implementation of tourism projects.

Ministry of Tourism will be pursuing following strategies for development of tourism in the country during 12th Five Year Plan.

- i. Integrated Development of 9 tourist circuits already identified in the region in the first phase.
- ii. Development of about 18 Rural tourism clusters in the region (3 each for Assam and Arunachal Pradesh and 2 each for other states).
- iii. Continuing the existing schemes of development of infrastructure for destinations and circuits.

The identifications of destinations, circuits and rural cluster to be developed, study of infrastructure gaps, assessment of investment requirement as per Integrated Tourism Master Plan for NER prepared by M/s Tata Consultancy Services.

Suitable schemes of development of circuits/destinations/rural cluster alongwith the role of State and Central Government will be prepared shortly. However, the preparation of DPRs, identification of private investor for PPP projects and implementation of the projects will be the responsibility of the States. Each State will designate a State Level Nodal Agency which can be State Tourism Department (SLNA), State Tourism Corporations/Tourism Boards for discharging these activities. To assist SLNA in performing the assigned activities. Ministry of DoNER/NEC will appoint a SLPMA for each state.

**Scope of Work**

- i. Prioritization of projects approved by Ministry of Tourism/Ministry of DoNER/NEC in consultation with respective SLNA and State Government.
- ii. Assist State Level Nodal Agency in preparations of DPRs as per guidelines by MoT.
- iii. Assist State Level Nodal Agency in getting approvals from MoT.
- iv. Project structuring (capital structuring, implementation framework).
- v. Identification of sources of funds from various Government schemes/private.
- vi. Conducting Transaction Advisory (TA) for selection of developers for PPP and other projects.
- vii. Assistance in financial closure of projects for PPP and other projects.
- viii. Conducting TA for selection of Independent Engineer/construction and supervision consultancy.
- ix. Monitoring of physical and financial progress (excluding construction supervision).
- x. Appraise and monitor efficient and time bound utilization of funds disbursed.
- xi. Report on progress of MoT schemes in State covering utilization certificates, quarterly progress reports.
- xii. Any other activity to be assigned by the SLNA/MoT relating to the implementation of projects.

The services being sought from the consultants will depend upon the nature of project, however it is anticipated that may include :

- i. Prepare execution strategy for implementation of projects identified as part of Tourism Circuits, Rural Tourism Clusters and other schemes supported by Central and State.

- ii. Interaction with the market, or conduct of formal market surrounding, to confirm decisions on scope, timing and packaging of the transaction.
- iii. Preparation of bid documents including but not limited to the Request for Qualification, Request for Proposal, and the Contract for Services.
- iv. Preparation of supporting information to assist bidders in preparation of their bids, and where relevant creation of a data room and management of access to the data room.
- v. Support communication with the market and interaction with the market, including managing and responding to requests for clarification.
- vi. Preparation of an evaluation plan, assistance with evaluation and preparation of evaluation reports.
- vii. Monitoring and advice on bidder performance against any conditions precedent to financial close, and
- viii. Management of other advisory inputs, and overall management of the transaction team, to ensure a successful conclusion.

SLPMAs shall be the project management arm of the State Level Nodal Agency (State Government) and would have to provide technical advice on the quality of output. SLPMA shall also be responsible for technical works such as DPR preparation, project implementation, monitoring and quality assurance. SLPMA should be aware that agencies/departments may have specific requirements, such as for particular levels of professional indemnity insurance, which are not included with this RFQ/RFP.