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OFFICE MEMORANDUM

Subject : Guideline for procurement of computer hardware, software, networking components and accessories.

No. D. 24012/1/2008-PLG(ICT), the 7th March, 2019. To maintain uniformity in the price, quality of computer hardware, software, networking components, accessories and for standardization of computer system among employees of the government, the following Guidelines shall be followed by all Departments while procuring computer system;

- 1. No Objection certificate (NOC) should be obtained from Department of Information & Communication Technology before floating of tender/quotation mentioning the detail requirement of the departments in the Annexure appended.
- 2. Arrangement regarding installation, after sales service, repair, warranty and other related aspects should be executed with the vendor.
- 3. The Department concerned should include the representative of Department of ICT in the DPAB & SPAB meetings for procurement of computer hardware, software, networking components, accessories, etc. as an expert member.
- 4. In case of computer system, NOC must be obtained if the total amount exceeds Rs. 10,000 (Rupees Ten Thousand).

This supersedes the previous OM issued vide. No. D.24012/I/2006-PLG(ICT)/ PT-I, dated 7^{th} June 2011.

Amiad Tak.

Secretary to Government of Mizoram, Information & Communication Technology Deptt. Ex-176/2019 - 2 -

Annexure

SI. No.	Name of the system/equipment and its detail configuration	No. of system/ equipment required	Purpose for which it is required	Remarks